



Mae'r cofnodion hyn yn amodol ar gymeradwyaeth yng nghyfarfod priodol nesaf y Pwyllgor.

These Minutes are subject to approval at the next appropriate meeting of the Panel

**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

Llwydcoed Crematorium

Minutes of the meeting of the Llwydcoed Crematorium meeting held on Tuesday, 19 March 2019 at 2.00 pm at the Civic Offices, Merthyr Tydfil County Borough Council, Merthyr Tydfil.

County Borough Councillors - Llwydcoed Crematorium Members in attendance:-

Councillor H Boggis (Chairman)

Merthyr Tydfil County Borough Councillors

Councillor J Thomas

Councillor D Isaac

Councillor D Chaplin

Rhondda Cynon Taf County Borough Councillors

Councillor A Fox

Councillor G Jones

Councillor A Crimmings

Officers in attendance

Ms. J. Lewis – Bereavement Services Manager

Mr. C. Pritchard – Assistant Cemetery Manager

Mr. S. Preddy – Group Accountant, Community Services

Mrs. L. Coughlan – Solicitor

24 APOLOGIES FOR ABSENCE

Apologies for absence were received from County Borough Councillors K. Morgan (Rhondda Cynon Taf County Borough Council) and M. Colbran (Merthyr County Borough Council).

25 DECLARATION OF INTEREST

There were no declarations of interests in matters pertaining to the agenda.

26 MINUTES

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 11th December 2018.

27 MATTERS ARISING

In response to a query raised with regard to future meetings of the Joint Committee to be held at Llwydcoed Crematorium, it was noted that this remains an option and would be reviewed in the future.

28 PROPOSED CALENDAR OF MEETINGS FOR 2019 - 20

Members were asked to consider the proposed calendar of quarterly meetings for the Joint Committee for the 2019-20 municipal year.

Members were informed that two of the meeting dates had been changed in order to comply with the requirements from the Wales Audit office.

Following a discussion, it was **RESOLVED** to agree the calendar of meetings for the 2019-20 municipal year.

29 REPORT OF THE BEREAVEMENT SERVICES MANAGER

In her report, the Bereavement Services Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting and following consideration thereof, it was **RESOLVED** to note the information.

30 CREMATORIUM AND SUPPLEMENTARY FEES AND CHARGES 2019 - 20

In the absence of the Director, Public Health, Protection & Community Services, the Bereavement Services Manager presented the report setting out details of the proposed fees and charges for 2019/20.

It was proposed to apply an increase to cremation and all supplementary fees and charges by 2.90%. A comparison of existing and proposed fees was provided.

Members noted that it was not possible at present to ascertain the 2019-20 fee increases being proposed by other local authorities in Wales, however, the fee increases being proposed were considered to be reasonable and, if approved, would maintain a comparable position with other local authorities.

Following consideration of the report, it was **RESOLVED** –

- (1) That the Joint Committee approve the revised levels for cremation and all supplementary fees and charges.

31 BUDGET MONITORING REPORT FOR 2018-19 AND DRAFT REVENUE ESTIMATES FOR 2019 - 20

The Group Accountant, Community Services presented the report, which provided Members with an update on the 2018/19 Budget Monitoring position and the Draft Revenue Estimates for 2019/20.

Following consideration of the report, it was **RESOLVED** –

(1) To note the 2018-19 Budget Monitoring position.

(2) To approve the draft Revenue Estimates for 2019-20.

32 ANY OTHER BUSINESS

A Member queried whether the public notice board situated at the front of Llwydcoed Crematorium could be relocated so that this is more visible to members of the public. In response, it was noted that this would be reviewed in future.

In response to a query raised in relation to the use of agency members of staff workers at Llwydcoed Crematorium, it was noted that there are no further seasonal requirements for agency staff at Llwydcoed Crematorium, and as such, it was agreed to make the three agency gardener positions full time posts.

In response to a query raised in relation to the previous drainage problems experienced at the site during inclement weather, it was noted that further works would be carried out during the summer months, which is part of the planned schedule of works.

This meeting closed at 2.16 pm

**H. Boggis
Chairman.**